



West Lodge School

A co-educational prep school for 3-11 year olds

Post Title: Assistant Head Teacher

Post Location: 36 Station Road, Sidcup, Kent, DA15 7DU

Position Status: Permanent

Contractual Hours: 40 hours per week

Contractual Weeks:

Salary: Competitive based upon Outer London Teachers' Leadership scale. To be discussed at interview

Post Start Date: Monday 23rd February 2026 / Summer Term 2026

Closing Date: Thursday 20th November 2025

Interviews: Friday 28th November 2025

About West Lodge School

West Lodge School is a non-selective independent preparatory school with small class sizes, a reputation for high standards, outstanding exam success and a family ethos. There is a genuine focus upon each pupils' academic progress and personal development and these aspects of school life were commented upon extremely positively during the recent ISI inspection. The children benefit from progressive approaches to teaching based upon the principles of metacognition, making learning at West Lodge exciting for children and teaching staff. There is an engaging and broad curriculum with the school's leadership team genuinely values the work of staff and actively supports them in fulfilling their duties.

West Lodge is an enjoyable place to work where there is an emphasis upon teamwork, which ensures we maintain our friendly and positive atmosphere. Caring for the well-being of the individual, both child and adult, is central to the success of our school. With very strong demand for places this is an exciting time to join the school.

For further information about the school and our approach, please visit our website: www.westlodge.org.uk

Assistant Head Job Overview

First and foremost we are seeking to appoint a talented, enthusiastic and caring full-time teacher who has the ability to inspire and engage the children to develop a love of learning. Initially in Key Stage 1, although there may be flexibility in terms of the year group in the future, you will be a teacher who is innovative in your approach and receptive to new ideas who has a genuine love of working with young children. The post will start on **Monday 23rd February 2026**.

westlodge.org.uk

Robert Francis BEd (Hons)
Head Teacher
36 Station Road
Sidcup
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T: 020 8300 2489
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The Leadership Role of our Assistant Head

Applications are invited from creative and committed teachers who are looking to move into a senior leadership role. This is an exciting opportunity for a teacher with a genuine passion for teaching and learning. Using your understanding of how young children learn and grow you will have the opportunity to have a whole school impact by devising and leading initiatives to further develop colleagues' pedagogy and benefit our children.

At West Lodge we have a strong emphasis upon reading, writing and mathematics, as well as prioritising the values of hard work, friendship and kindness, but we are also innovative in our approach. Our Learning Powers and the principles of metacognition are central to our exciting curriculum where pupils enjoy Engineering and advanced Technology lessons. If you are a leader who would enjoy developing current practice through leading impactful initiatives this is an exciting opportunity. You will be encouraged and supported to devise and lead initiatives which will benefit our staff and pupils as part of a welcoming and professional staff team. The role also has significant management responsibilities as part of the leadership team and set out in the Job Description.

We welcome applications from experienced and ambitious teachers who are supportive of our educational ethos.

Benefits include:

- Defined Contribution pension.
- A competitive salary
- A delicious school lunch and complimentary refreshments
- Relevant Continuous Professional Development (CPD) opportunities
- A highly supportive and friendly working environment

Your Application

To apply for this vacancy please complete the application form, available to download from our website, paying particular attention to Section 4 of the form, to indicate how you satisfy the criteria set out in the Person Specification.

You will also be required to complete and return a Self-Disclosure form with your application. CVs will not be accepted. Applications should be submitted via email to bursar@westlodge.org.uk. Alternatively, paper applications should be sent to West Lodge School 36 Station Road, Sidcup, Kent, DA15 7DU. The closing date for applications is as stated above.

References will be requested for those shortlisted only and prior to interview.

Only those shortlisted for interview will be contacted.

West Lodge School is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. As such, all posts are subject to a safer recruitment processes, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school.

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Safeguarding Checks

As part of the safeguarding and pre-employment checks please note that social media and online checks will be made.

Additionally, all candidates will require an enhanced Disclosure Barring Service certificate.

West Lodge School is committed to equality and diversity in employment practice and service delivery.



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